

Job Classification: HOUSING DEVELOP OFF SR

Class Option: Single Family

Hiring Agency: Housing Finance Agency

Division/Bureau: MN Single Family Division

Location: St. Paul

Salary Range: \$ 21.40 - \$ 31.58 hourly, \$ 44,683 - \$ 65,939 annually

Who May Apply: Open to all qualified job seekers.

Work Shift: Day Shift

Travel Required: no

Days of Work: Monday-Friday , 8:00 am-4:30 pm

Employment Condition: Permanent, Full-time

Classified Status: Classified

Job Duties: Provide complex policy analysis and recommendations to our (MRB) mortgage revenue bonds program, including oversight of lender participation criteria. Provide program support for funding application reviews for Single Family development and homebuyer education / foreclosure counseling support programs (SF RFP and HECAT).

Support monitoring and oversight work for the Neighborworks Foreclosure Mitigation Counseling (NFMC) and Emergency Homeowner Loan (EHL) programs.

Minimum Qualifications: KNOWLEDGES, SKILLS AND ABILITIES REQUIRED

Undergraduate (Bachelor's) degree required, or 5 years of relevant affordable housing experience.

Working knowledge of the following:
State and Federal laws relating to housing finance.

Economic, social, environmental and community feasibility and impact of various housing developments.

Thorough knowledge of mortgage industry products and criteria, including Fannie Mae, Freddie Mac, FHA, VA, RD and private mortgage insurance.

Knowledge of mortgage revenue bond products and loan securitization requirements.

Ability to effectively communicate ideas, issues and concepts of moderate complexity both orally and in writing.

Ability to execute research assignments, provide policy analysis and resulting recommendations for program changes.

Requires occasionally lifting and/or carrying such articles as file folders, ledgers, and/or computer equipment. Although a sedentary job is defined as one which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties.

Preferred Qualifications: Undergraduate (Bachelor's) degree, with a preference for business, management, or a related field.

How to Apply: Send your resume and qualifications to Patrick Wenum at Patrick.wenum@state.mn.us

Contact for more info: Gene Aho, 651-297-3129 / gene.aho@state.mn.us or Patrick Wenum, 651-215-5976 / Patrick.wenum@state.mn.us